

# BOOK WORM

NEWSLETTER OF THE SOCIETY OF EDITORS (WA) INC.

April 2002

*A new issue of Book Worm with a new President and Committee in office — and, thanks to Tom Jenkins and Michèle Drouart, some contributions from the membership.*

## FROM THE CHAIR

Betty Durston was admitted as an Honorary Member of SOEWA at the AGM in recognition of her tireless commitment, over a number of years, to the society. Her expression of total surprise at the announcement was a picture — and reflected her characteristic self-effacement and modesty. Amanda Curtin's presentation in making the motion to this effect is reproduced below.

As one of the new committee members still fumbling with the ropes, I'm beginning to understand that it is completely thanks to members like Betty that the society is where it is today. A strong (and growing) membership, a coherent identity and a set of ongoing initiatives at state and national level have only emerged out of the dogged efforts of many dedicated people. And on that note, on behalf of all SOEWA members, I'd like to thank last year's committee — Amanda, James, Jean, Susan, Betty, Wendy, Michèle, Jill, Maggie, Allan, Lorna and Brian — for their brilliant work. This year, Amanda, James, Betty, Brian and Wendy are staying on as General Committee members; Susan is to continue as Minutes Secretary. My particular thanks to them for already offering support and advice to novices like me. My new fellow members on the committee include Janet Blagg (Vice-President), Linda Browning (Treasurer) and Ffion Murphy (Membership Secretary). I look forward to working with you all.

Following the society's March AGM and the election of the new committee, Richard Nile, the Director of the Australian Studies Centre at Curtin University of Technology, offered a fascinating insight into his work as an editor of Australian work both here and overseas. His enthusiastic and optimistic account of educating student-editor interns at the Australian Studies Centre bodes well for the editing profession in Australia. I guess our job as a society is to ensure that we garner that new talent into our membership, so that our collective future as a professional body is both consolidated and extended.

Looking ahead now to April's meeting, can I remind you that Tom Jenkins will be presenting the second of our Education Night sessions: 'Workshop on editing for self-publishers' (see below). Do come along to learn more about this burgeoning industry from a highly experienced self-publisher.

*Anne Surma*

## APRIL MEETING: 'WORKSHOP ON EDITING FOR SELF-PUBLISHERS'

Is self-publishing a waste of effort and money? Tom Jenkins doesn't think so. He will show eleven self-published books he has edited, designed or advised on; he will also recount recent experiences and invite you to explore questions and challenges that arise when you help people to create their own books.

Join us for the second of our Education Nights.

**When:** 7.30 p.m., Tuesday, 2 April 2002

**Where:** Tresillian Community Centre, 21 Tyrell Street, Nedlands (street parking)

**Cover charge:** \$2

**Bookings:** RSVP to Amanda Curtin ([curtin@highway1.com.au](mailto:curtin@highway1.com.au) or phone/fax 9377 2091) by **Monday, 1 April**

## **BETTY DURSTON: HONORARY MEMBER OF SOEWA**

*The society's outgoing President, Amanda Curtin, rose to her feet at the end of the recent Annual General Meeting and made a motion ...*

As the final item on the agenda, it is my pleasure to make, on behalf of the outgoing committee, a special proposal. As I mentioned earlier, 2002 is the society's 10th Anniversary Year, and you will be hearing more about this in coming months.

However, at this AGM we felt it would be appropriate to make a ceremonial gesture to mark this auspicious year—perhaps to mark the coming of age of a society that began with a mere handful of members and has now grown to 79.

The constitution allows for the admission of Honorary Members, who in fact become Life Members of the society, to honour their standing in the editing community. Last year, the committee decided to move that we admit our first Honorary Member at this AGM.

Betty Durston has been an editor for more than twenty years, for much of this time producing health promotion materials for the Health Department of WA. She now conducts her own business, specialising in health and education publications.

Betty served two terms as President of the society and two as Vice-President, and has been a committee member since 1996. Her membership goes back even further, to that handful of members in the first year of the society's operation. During her last term as President, she presided over the arduous and thankless task of the society's incorporation, but it is her role in Education and Training that has been, perhaps, her greatest contribution.

Betty has coordinated, for SOEWA, the 'Practical Editing' course for UWA Extension since it was devised in conjunction with Women in Publishing in 1998, at the instigation of Lee Stupart. This course is still presented twice a year for UWA Extension, has since been developed as a regular workshop for the State Literature Centre and is currently being customised for the corporate sector. It has provided presentation opportunities for our members, has brought in many new members to the society as well as an additional source of revenue, and has contributed to a greater community awareness of what editing is about and the value of editing and editors.

What many of you might not know is that Betty's coordinating role has also included attendance at, I think, nearly every session presented, in an effort to continually improve the course and ensure continuity and a degree of quality control. I think you would all agree: this is an effort above and beyond the expectations of a voluntary coordinator.

And so, I would like, on behalf of the outgoing committee, to move that in recognition of her major and outstanding contribution to the society and to the furtherance of its aims, we admit Betty Durston as an Honorary Member.

## NEW MEMBERS

We welcome these new members to the society:

Ann Ousey  
June Scott  
Robyn Eversole  
Tracy Dean

## BY THE WAY...

*The following article, by Elizabeth Murphy, originally appeared in the Canberra Editor of November 2001. It is reproduced with the kind permission of the author and the publisher.*

Have you ever stood on the fringe of a gathering of people and wondered how to refer to them all at once? I found myself wondering just that at the April joint editors' and indexers' conference. I climbed the stairs at the conference hotel and there they were — such a huge ..... of editors — a bunch of editors? No, a bunch of flowers. A collection of editors? No, a collection of antiques. An amalgam — no, that's dentists. What is the collective noun for editors? Well, why not ask them? So I sent out an SOS on various email lists that I belong to, and this is what I got (with acknowledgements where I know them).

Carol in Indiana said 'Depending on the size of the group, it could be a ream, galley, or proof of editors. Or perhaps you are referring to the more classic and always correct punctillo of editors.' Sara in Boston said 'I don't know the "official" word, but how about a nitpick?' Dwight in Florida suggested that 'a "delusion" of editors sounds almost as good as a "screed" of editors'. Our mutual friend John Bangsund in Melbourne suggested a barrage was appropriate and, in a similar military vein, Rishi in India recommended a column.

Then there were heaps of other more or less appropriate suggestions, depending on your sense of humour: a stroke, a pedantry, an opinion, a colophon, an appendix, a bracket, a quire or a chapter of editors. Going down the path of generic names like Hoover for all vacuum cleaners, Kat in Rochester, NY, recommended a fowler or a strunk of editors. And another New Yorker, Eli, put a bit of a lid on it for a while by saying he was 'starting to get board [*sic*] of editors'! (Pun entirely intended.)

One of the cutest descriptions of an individual editor was an itchypencil (from Al in California), and from that I extrapolate the disease that afflicts all editors: itchypencilitis.

Martha in Boston suggested an emendment of editors while Ginny in Seattle thought an opinion of editors was appropriate.

There were also some suggestions that I would blush to include in a serious journal, so I'll stop here with a contribution from my recent host in Ottawa, Gerry: 'According to *An Exaltation of Larks* by James Lipton, there are actually four collective nouns for editors — a mangle of copy editors, a caprice of assignment editors, a dyspepsia of city editors and an ultimatum of executive editors.' For what it's worth, there's also 'a scoop of reporters, a platitude of sports writers and a query of checkers'.

I don't know what I feel part of, apart from a society of editors.

## SARAMAGO'S WAY

*Tom Jenkins writes: Just when you thought it was safe to go out into the sea of words, someone comes along to rewrite the lifesaving manual.*

My wife and I recently got out of the library a good novel entitled *The Stone Raft* by the Portuguese author José Saramago, published by Harvill in 1994. It's a sort of contemporary magic realist work in the manner of Marquez, but what intrigued us was a note from the translator:

In *The Stone Raft*, as in all his other major novels, José Saramago restricts his punctuation to commas and full stops without any dashes, dots, colons, semicolons, interrogation or exclamation marks. (Tom Jenkins: There are also no quotation marks.) This should not be seen as some perverse eccentricity. Citing the example of reputable medieval texts, Saramago insists that his prose style adheres to the basic principle that everything *said* is destined to be *heard*. Defining himself as an oral narrator whose words are meant to have the same impact as music, he claims to orchestrate rather than merely construct phrases and to write as if he were composing a score by concentrating on a pattern of sounds (loud or soft) and pauses (long or short). For him, commas and full stops suffice to create the necessary tension in prose, and he is adamant that any additional punctuation marks would inevitably destroy the sense of continuous flow and hinder his experiments with timbre and resonance.

So, is it readable? Can it be done? You bet! As with all books, you have to 'tune in' to the style of this author. Conversations, where one person's words are separated from a second person's words by only a comma and a capital letter, come alive if you 'listen' to them, let the sounds reverberate in your head. You can even read them aloud! Try it:

Senhor, did you throw a stone into the sea, I did, How much would you say it weighed, I don't know, perhaps two or three kilos, Or more, Yes, it could have been more, Here are some stones, try holding them and tell me which one comes closest in weight to the stone you threw, This one, Let's weigh it, like so, now then, be so good as to check the weight with your own eyes, I'd never have thought it could weigh so much, five kilos and 600 grams, Now tell me, have you ever experienced something like this before, Never, Are you certain, Absolutely, You don't suffer from any mental or nervous disorders, epilepsy, somnambulism, trances of any kind ...

I don't know about you, but we found it refreshing to confront a different way of writing; not widely applicable, I guess, (would it work in Hansard, Bryce?) but effective and a reminder that books, bless them, can still delight you.

## THE CROSSWORD

With Crossword No. 2, Michèle Drouart offers us something a little different from the first: still cryptic, but with more words — two- and three-letter words, many of them abbreviations. [Doesn't that sound easier, folks? Come on, have a go ... ]

If you would like to get the PDF for Crossword

No. 2, email the editor on [allanwatson@mac.com](mailto:allanwatson@mac.com) and it will be sent. See how you like this second one and let us know which you prefer.

### **Answers to SOEWA Crossword No. 1**

#### *Across*

6. Odd. 7. Quoting. 8. Mien. 9. Thirst. 10. Substantive. 14. Politic. 16. Dei. 17. Margin. 18. Into.

#### *Down*

1. Commas. 2. Adverb. 3. Australians. 4. Strict. 5. Onus. 11. Stingy. 12. Indent. 13. Editor. 15. Opal.

If you're one of those people who are completely mystified by cryptic crosswords, here's an opportunity to get started — by working back from these answers to the clues. (If you haven't a copy of #1, email the editor as above.)

## **EXPLORING THE POTENTIAL FOR NATIONAL COOPERATION**

*The following article originally appeared in Blue Pencil, the newsletter of the Society of Editors (NSW), for December 2001, and is reproduced here with the kind permission of the author and the publisher.*

A meeting of delegates from all societies of editors except the NT and WA was held in Sydney on the weekend of 20–21 October 2001 to discuss options for national cooperation. The WA delegate was unable to attend at the last minute because of family illness, but both WA and the NT have since made contributions via email. Shelley Kenigsberg and Cathy Gray attended for NSW, Shelley as the NSW delegate and Cathy as the meeting secretary.

One of the most important items on the agenda was operation of the Council of Australian Societies of Editors (CASE). CASE was conceived in 1998 as a loose structure to enable the societies to work together on national projects, the first of which was development of the Australian Standards for Editing Practice.

It was never intended as a formally constituted body but its principles of operation were never articulated. This meant that misunderstandings arose about its role in relation to the state societies, and once the standards project was completed there was no mechanism in place to move forward.

### **Proposed structure and operation of CASE**

After much discussion, the attendees considered that, although a more formal structure would be necessary eventually if something like an accreditation system was introduced, national action could still be project-led at this 'developmental' stage. The key mechanisms to work out were ways of monitoring activity and keeping it on track, calling and running meetings as necessary, and not losing good ideas.

## Principles

An approach based on the following principles is proposed:

- CASE is a mechanism for national cooperation rather than a national organisation; it is a 'council of delegates' rather than a representative body with power of its own.
- CASE would make proposals which are then taken back to the state societies for endorsement; CASE does not make decisions which bind the societies.
- Proposals would be developed at CASE meetings by consensus, not by majority vote.
- Each CASE proposal would have a convenor or CASE delegate who is responsible for it, and an indicative costing if relevant.
- Once a CASE proposal is endorsed by all the societies, it becomes a national activity. If a particular society does not endorse a CASE proposal, further discussion can occur between the society and CASE, via the delegate responsible for the proposal.
- If a proposal establishes a national working group, the first task of that working group would be to establish how it will operate, including a protocol for consultation with members of each society; and a mechanism for providing regular progress reports that can be published in state newsletters.
- The cost of agreed national activities would be met by all the societies on a pro rata basis, with proportions determined according to the membership income of each society as published in its most recent end-of-financial-year accounts.
- CASE would consist of one delegate from each of the state and territory societies. As the NT is not yet a formally constituted society and the costs of an NT delegate attending meetings would be very high, the initial idea was that the NT society would be included in all correspondence and discussions via email. However, the NT society has subsequently suggested that it send a delegate to CASE meetings without subsidy from the other societies (i.e. that any NT delegate would make their own funding arrangements) until the society becomes formally incorporated.

## Meetings

The idea is to hold *up to* two national meetings per calendar year. Usually one meeting would be of CASE itself and one of a national working group, but CASE could decide that both should be working group meetings, or that no meetings at all are required that year.

Meetings would be held alternately in Sydney and Melbourne (as the most cost-effective central locations), or in another city if this is necessary or convenient for a special reason e.g. in conjunction with a national conference. Costs would include travel costs (airfares, transfers, petrol), accommodation if required, meeting venue if required, catering during the meeting; per diem of \$25 per day per 'away-from-home' delegate.

*Indicative cost: \$4000 per meeting (based on the cost and membership income distribution for the October 2001 meeting, this would mean a cost of around \$1200 per meeting for the NSW society).*

## Activity between meetings

The society hosting a meeting would organise the venue and accommodation and provide a secretary for that meeting, who would then become the 'CASE secretary' until the next CASE meeting. The CASE secretary would be responsible for such things as keeping an up-to-date CASE contact list; monitoring the progress of agreed national activities and keeping delegates informed of this; calling the next meeting and ensuring the host society

has the information it needs to organise and run the meeting; and handing over to the next meeting secretary.

The CASE secretary would not act as the public point of contact for CASE, nor as the point of contact between individual society members and CASE. Communication with members would be handled through each society's delegate, and any correspondence from CASE or its working groups would be handled by the CASE delegate responsible for that national activity.

*Cost: Time (nil dollars).*

## **Other proposals**

The meeting also developed a range of other proposals.

### ***Standards***

That the SA society archive on CD material relating to the development of the standards, and hold this archive and a backup copy on behalf of all the societies.

*Cost: Time (nil dollars).*

That a 'wrap-up report' on the development of the standards be compiled and sent to all societies as well as included in the archive.

*Cost: Time (nil dollars).*

That the SA society take responsibility for monitoring stock held by each society, advising a society that needs stock how to get it, and notifying CASE when a reprint may be required.

*Cost: Time (nil dollars).*

That the standards should continue to be distributed free by all states. PDF should be considered as a distribution option where possible. If a reprint is decided on, this should be funded on the same pro-rata basis as CASE meeting costs. Current format to be used for any reprints; re-design to be considered as part of the review process.

*Cost: Print cost (to be determined).*

That a review of the standards be initiated no later than April 2004 (three years after publication).

### ***Accreditation***

That an Accreditation Working Group be established, with a delegate from each society and convened by Janet Mackenzie, to:

- set out why accreditation is being investigated;
- research how other organisations and professions handle it;
- set out the principles which should underlie any accreditation system for editors;
- develop a series of possible models (probably two plus the option of no accreditation) to be put to the members.

The meeting noted that state workshops should be held at least half way through, to discuss the results of the research phase as well as, later, to discuss the possible models. It was also noted that EditForce had embarked on the development of an accreditation system for journalists and editors. Shelley Kenigsberg would act as a point of communication between CASE and EditForce, being sensitive to the potential for conflict of interest as each group develops its approach.

*Cost: Meeting costs (see above).*

### ***Promoting the editing profession***

Victoria volunteered to develop a proposal for a CASE promotional campaign focusing on raising the profile of the editing profession, against the background of the development of the standards. The message would be something like: consider the value that a 'professional editor' — someone who has the knowledge and skills set out in the standard — can add to a communication/ publishing process.

*Cost: Time only, nil dollars at this stage (\$ to be included in proposal).*

It was also noted that societies should be encouraged to nominate people for AO awards. Nomination forms can be obtained from: Order of Australia Nomination Forms, Government House, Canberra; Freecall: 1 800 552 275.

### ***Thesis editing***

Tasmania tabled a draft letter to the Australian Vice Chancellors Committee on the ethics of thesis editing. Once all societies have had a chance to comment on the draft, the idea is that this letter be sent to the AVCC, signed by the Tasmanian society with all state societies listed.

*Cost: Nil.*

If you want to participate in reviewing the draft of this letter, please contact Shelley Kenigsberg or a member of the committee.

### ***National conference***

The meeting discussed the benefit of holding a national conference for editors, based on the experience of the joint editors/indexers conference in Canberra this year. It is proposed to form a national working group, convened by Queensland, to work towards a national conference for editors in Brisbane in winter 2003.

*Cost: Time (nil dollars at this stage — working group would probably be able to work without actually meeting).*

### ***National website***

Queensland offered to develop a proposal for a simple national website to act as a kind of 'portal' to the state sites.

*Cost: Time (nil dollars at this stage).*

### ***National discussion list***

SA offered its Editalk discussion list as a national discussion list. All state society members are welcome to join it: simply go to <<http://www.editors-sa.org.au/html/editalk.htm>> and click on 'Subscribe'. Unsubscribing is just as simple.

### **Response from the societies**

The committees of all the societies have since met, and, although some modifications have been suggested, all the proposals developed at the meeting have fundamentally been endorsed by all the societies.

**And finally ... a word from your committee [i.e. from the NSW committee to the NSW membership]**

### **The case for CASE**

We hope that from the above detailed outline you have a clearer idea of CASE. Perhaps till now it wasn't as widely known or understood as it should be.



According to our recent member survey, there was some uncertainty about just what it is and what it is about. You can see that there was a very successful and energising meeting of CASE in October, so we want each member to feel informed and, indeed, welcome any feedback or input to any of the recommendations arising from that meeting. You have the opportunity at any stage, but particularly at next year's AGM, to confirm these recommendations and/or nominate yourself for a working group (or not) as the case may be.

Let's again be clear about what CASE **isn't**: it is not a formally constituted federal body. It is federal in the sense that it involves all state societies, but it is not in any sense a 'National Society of Editors'. It is simply a mechanism for the state societies to communicate, to exchange ideas, and — when relevant — to collaborate.

In principle, the individuals who make up CASE are the presidents of the state societies, although the Victorian society has actually made a formal appointment of a CASE delegate.

In any event, those individuals are there to do one thing: to speak on behalf of their societies to others who are representing *their* societies.

### **So what's good about that?**

Throughout the country, editors face similar pressures and have similar needs. Sometimes an editor will move from one state to another; often an editor will have an employer or client who engages editors in other states. Clearly, we all stand to gain by adopting a national perspective. By talking to each other, the state societies can at least avoid working at cross purposes; by working with each other, they can achieve economies of scale and other benefits.

Joint, common, shared, national — pick your own word to describe the perspectives that CASE brings and the activities it makes possible. We've already seen one such activity: a uniform set of standards to define the editorial role. There's another in the pipeline: a national conference, where editors will be able to meet colleagues and share news and views as well as hear stimulating and informative presentations.

So CASE doesn't represent a change to the autonomy of our state society, nor is it a way of introducing anything our members wouldn't want. Rather, it's a way of sharing resources, knowledge, and ideas — to the benefit of each state society, and therefore to the benefit of the profession and its practitioners throughout the country.

SOCIETY OF EDITORS (WA) Inc.

ANNUAL GENERAL MEETING  
Tuesday, 5 March 2002 at 7 p.m.  
CWA House, 1174 Hay Street, West Perth

### **MINUTES**

The chairperson, Amanda Curtin, welcomed members and guests.

**Apologies:** Chris Nagel, Elizabeth Tuettemann, Tatum Hands, Tania Whisson, Jennifer Talbot, Robin Bower and Glenn Phillips.

**Present:** Alex George, Brian Ward, Vida Corbett, Anne Surma, John Hall, Lorna de Courtenay, Margaret Wilkie, Maggie Schwann, Wendy Bulgin, Allan Watson, Janet Blagg, Amanda Curtin, Margot Lowe, James Hansen, Michèle Drouart, Betty Durston, Jean Argyle, Tom Jenkins, Linda Browning, Ffion Murphy, Richelle Moran and Susan Green.

**Minutes of Previous AGM:**

The Minutes of the 2001 Annual General Meeting were circulated amongst members and it was proposed that they be accepted by the meeting.

Moved by James Hansen, seconded by Michèle Drouart. Accepted.

**President's Report:**

Amanda Curtin presented the President's Report (see Appendix 1), outlining major achievements and milestones for the society in the past year. Outstanding was the high level of contribution and participation in the society by so many of its members, an important feature to acknowledge in the society's 10th Anniversary Year. Such involvement was the society's greatest strength. The President thanked members and invited guests who had contributed to a successful program of activities over the year.

The formation of the society's first marketing group resulted in a marketing plan, which led on to the following initiatives: redevelopment of the web site as a powerful marketing tool; design of a logo and printing of stationery; publication of an article about the society in *Write Away*; and

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**Treasurer's Report:**

The current balance stands at \$2,682.78, i.e. \$207.61 up from the starting balance (\$2,475.17) in the year.

Total membership at the end of the year was 72, an increase of 13 over the year.

Proposal that the Treasurer's Report be accepted was moved by Amanda Curtin, seconded by Maggie Schwann.

**Other Reports:****Education and Training: Betty Durston**

Editing courses continue to be in demand.

Practical Editing has been included in two UWA Extension programs each year since 1998. It was again included in workshops planned in 2001 by the State Literature Officer.

Last year Edith Cowan University (Mt Lawley Campus) approached the society for advice on proposed editing courses, planned for inclusion in the University's writing syllabus. With the society's support, courses including a Minor in Editing and Graduate and Executive Certificates in Editing have since been passed by the Faculty Board.

The Small Business Development Corporation (SBDC) last year requested that the society present a modified version of Practical Editing, structured to meet the needs of SBDC staff. This course is now planned for May of this year.

**Book Worm: Allan Watson**

After acknowledging the Book Worm team's diligence in putting the newsletter together, the editor urged members to become more involved in sharing their experiences, and contributing ideas and comments for publication in Book Worm.

**Web Site: Brian Ward**

The web site in 2001 went from an initial modest effort to a comprehensive report of the society's operation. A lot of society documents can now be downloaded from the web site. An important feature of the web site is that it provides the means for the society to present itself to the public.

With the aim of both entertaining as well as informing visitors, there are plans to broaden the range of content on the site. The type of material that might be considered for online publication includes minutes of the committee meetings and traffic that goes through the email discussion group. A bank of knowledge that encompassed the society's history and expertise could be built up. It offers a way of showing potential clients how the editing process works and underlining the importance and relevance of editing.

**Email Group: James Hansen**

Providing a forum for professional interaction and mutual support, the present email group started up in February 2001 after an older SOEWA egroup ceased. Currently, 66 of the society's 72 members are on the list.

The email group acts as a focus for all SOEWA communications, particularly in the online distribution of Book Worm.

### **Election of Office Bearers:**

All offices were then declared vacant.

The following were nominated unopposed to positions on the committee for 2002.

President: Anne Surma  
Vice-President: Janet Blagg  
Treasurer: Linda Browning  
Minutes Secretary: Susan Green  
Secretary: Ffion Murphy  
Committee Member: Wendy Bulgin  
Committee Member: Brian Ward  
Committee Member: Betty Durston  
Committee Member: Maggie Schwann  
Committee Member: James Hansen  
Committee Member: Amanda Curtin

The chair congratulated the new committee and introduced the new executive members.

### **Special 10th Anniversary Proposal**

(see separate item above)

Amanda Curtin, as outgoing President, announced that the committee last year had decided that it would mark SOEWA's 10th Anniversary Year in 2002 with the proposal that Betty Durston be admitted as the society's first Honorary Member.

The motion was formally put by Wendy Bulgin, seconded by Jean Argyle and unanimously accepted. Accordingly, Betty Durston was admitted as the first Honorary Member of the Society of Editors (WA).

In expressing her thanks, Betty commented that 'this is better than any Oscar'.

### **Vote of Thanks**

On behalf of the membership, Susan Green thanked the outgoing executive committee members, particularly Amanda Curtin as President, for their exceptional commitment to the work of the society.

### **Close of Meeting:**

The meeting was declared closed at 7.45 p.m.

*The appendixes to the minutes, not presented here, comprise the full reports of which summaries are given above.*

**DEADLINE FOR NEXT ISSUE:** Tuesday, 23 April 2002

**CONTACTING SOEWA**

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